

**UNDER GRADUATE MEDICAL ADMISSION COUNSELLING (UGMAC)-2022
for MBBS / BDS / B.V.Sc. & A.H. in Govt. Medical / Dental / Bihar Veterinary Colleges
and Private Medical / Dental Colleges of Bihar**

Adv. No.- BCECEB(UGMAC)-2022/10 Dated : 01.12.2022

Website : bceceboard.bihar.gov.in

Notice for MOP-UP Round Counselling

Fresh Online Registration and submission of Application form are invited from such qualified, eligible & interested NEET(UG)-2022 candidates for appearing in the MOP-UP Round Offline Counselling of Under Graduate Medical Admission Counselling (UGMAC)-2022, who are not admitted in any Medical / Dental Colleges of India, on the vacant seats of Government/ Private Medical / Dental Colleges of Bihar / Bihar Veterinary College after admission on the basis of UGMAC-2022 Online 2nd round counselling held from 29.11.2022 to 01.12.2022.

2. Mop-up Counselling will be conducted Offline at BCECE Board, IAS Bhawan, Near Patna Airport, Patna-800014.
3. **Eligibility criteria and instructions and other details are available in the prospectus of UGMAC-2022 which can be downloaded from the Board's website bceceboard.bihar.gov.in.**
4. Those candidate who are admitted in any Govt./ Pvt. Medical / Dental College of India are not eligible for MOP-UP round counselling.
5. Those candidates who have already duly submitted the online application form earlier for UGMAC-2022 and are not admitted in any Govt. / Pvt. Medical / Dental Colleges of India and are interested to take admission in Medical / Dental Colleges and Bihar Veterinary College on the basis of MOP-UP round counselling of UGMAC-2022 are also required to do fresh Registration and duly submit the application form with requisite fee.
6. Seat Matrix of vacancies after completion of 2nd round Counselling will be is available on Board's website from 03.12.2022. If any further vacancies arises, the Seat matrix of updated vacancies shall be uploaded on the Board's website before start of Mop-up Counselling.
7. **Procedure for Online Submission of Application Form, procurement of Prospectus and Counselling Fee :** The Prospectus for appearing in UGMAC-2022 can be downloaded Online from the BCECE Board's website : bceceboard.bihar.gov.in by clicking on the link "UGMAC-2022" under Prospectus Section. For filling online application form click on "Online Application Portal of UGMAC-2022" and then click on "Apply Online for MOP-UP Counselling" button and follow the instructions appeared ;
 - I. **Step-One - Registration:** For registering, the candidates are required to fill the information asked in Step-One of the application form, appearing on the computer screen. Candidate must enter their NEET-UG 2022 Roll No. and then click on verify button and then enter their Date of Birth with other details as shown on the screen. If data gets verified, proceed for further process. Candidate while registering, must see that he/ she is giving his/her own email ID and Mobile no. because an OTP will be sent to their entered email ID and mobile no. for email ID and mobile no. verification. After successful verification of email ID and mobile no. and successful registration, the registered mobile no. and email ID can not be changed in the whole process of UGMAC-2022 Counselling in any circumstances. After successful Registration, candidate will receive a message of successful registration on their registered mobile no. and email. After that, candidate will have to login to their account by entering their email ID and Password and will process the further activities to duly submit their online application form. The candidate must keep the password entered in Application Form confidential, otherwise BCECE Board will not be responsible for any changes in their data or any other complication etc. The email ID provided by the candidate during registration will be his "user name".
 - II. **Step-two - (Personal Information) :** After successful registration and activating the account, the candidate should again "Sign in" to his account and thereafter complete the required entries regarding personal information on the computer screen. Then click on "Save & Continue" button.
 - III. **Step-Three - (Upload Photo and Signature) :** After entering the personal information, the candidate should upload his / her passport size photograph as uploaded in NEET-UG 2022 online application form and full signature in Hindi and English (Not in capital letter) after duly scanning the same. After uploading photo and signature click on "Save & Continue" button.
 - IV. **Step-Four - (Educational Information):** After uploading the scanned photo and signature the candidate should enter his / her educational information on the computer screen and click on "Save & Continue" button.
 - V. **Step - Five - (Preview your application) :** After entering educational information the candidate must verify all the information given by him / her while verifying given information in step-2, step-3 and step-4. If any information is found wrong, then the candidate should click "Back to Edit" button and make required corrections. Thereafter the candidate should click "Save & Continue" button so that entered information should be updated. If preview of