

**Department of Electrical & Electronics Engineering**

Date: 18/11/2021

**Notice of Meeting-1**

It is hereby informed that the first class committee meeting with HOD, class committee members, and student members of 2<sup>nd</sup> year Electrical and Electronics Engineering Department will be held on 19/11/2021 at 01:30 PM

Agenda of the meeting

- Discussion about academic performance
- Discussion about class tests & Mid Term
- Innovative teaching methodology
- Conduction of conference
- Discussion about the lab session
- Discipline and proper dress code
- Subject feedbacks
- Industrial visits
- In-plant training

*J. Dalei*  
18/11/21

HOD (EEE)

*I. Singh*  
**Director**  
Netaji Subhas Institute of Technology  
Amhara, Bihta, Patna, Bihar  
PIN-801106

**Department of Electrical & Electronics Engineering**

Date: 19/11/2021

**Minutes of Meeting-01**

The class committee members have instructed the students to attend the class regularly.

- Encouraged the students to utilize lab sessions in an effective manner.
- The class committee members have instructed the students to improve the pass percentage.
- Discussion about class tests and midterm question patterns.
- Discussion about innovative teaching methodology for all subjects was made.
- Discussion about the level of understanding of the subjects was made.
- Discussed the conference and symposium to be organized at the EEE department.
- Discussed NPTEL courses and motivated the students to enroll in the course.
- Discussed about Discipline and proper Dress code.

  
Director  
Netaji Subhas Institute of Technology  
Atma - 13, Birnia, Patna, Bihar  
PIN-801108

J Dalei  
19/11/21  
HOD (EEE)

**Department of Electrical & Electronics Engineering**

Date: 11/01/2022

**Notice of Meeting-2**

It is hereby informed that the second class committee meeting with HOD, class committee members, and student members of 2<sup>nd</sup> year Electrical and Electronics Engineering Department will be held on **12/01/2022 at 01:30 PM**

Agenda of the meeting

- Discussion about academic performance
- Internal assessment syllabus coverage.
- Discussion about class tests & Midterm
- Discussion about Assignment.
- Innovative teaching methodology
- Conduction of conference
- Discussion about the lab session
- Discipline and proper dress code

*J. Dalei*  
11/1/22  
HOD (EEE)

*J. Dalei*  
Director  
Netaji Subhas Institute of Technology  
Amhara, Bihta, Patna, Bihar  
PIN-801108



**Department of Electrical & Electronics Engineering**

Date: 12/01/2022


**Minutes of Meeting-02**


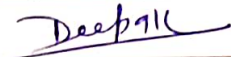
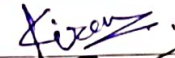

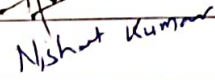
- The class committee members have instructed
  - To ask students to attend the class regularly
  - To encourage the students to utilize lab sessions in an effective manner.
  - To aim to improve the pass percentage
- Discussion about the class test and midterm question pattern and presentation was made.
- Discussion about innovative teaching methodology for all subjects was made.
- Discussion about the level of understanding of the subjects was made.
- Discussed the conference and symposium to be organized at the EEE department.
- Discussed NPTEL courses and motivated the students to enroll in the course.
- Discussed Discipline and Implementation of proper Dress code.

Director  
Netaji Subhas Institute of Technology  
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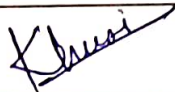
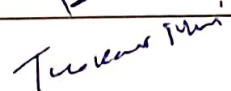
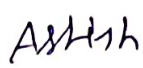
J. Dalei  
12/1/22  
HOD (EEE)

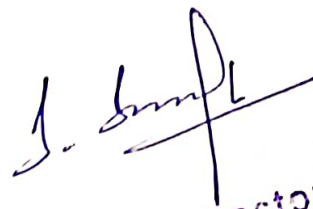
### CLASS COMMITTEE MEMBERS

Chair Person	Signature
Dr. Jyotirmayee Dalei	

S.NO	Faculty Name	Signature
1.	Mr. Ritesh Kumar	
2.	Mr. Deepak Kumar	
3.	Mrs. Kiran Singh	
4.	Mr. Amarjeet Kumar	
5.	Mr. Nishant Kumar	

### STUDENT MEMBERS LIST:

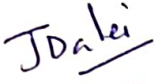
S.NO	Students Name	Year	Signature
1.	Khushi	2 <sup>nd</sup>	
2.	Tara Kant Mani	2 <sup>nd</sup>	
3.	Ashish Kumar	2 <sup>nd</sup>	


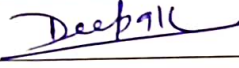
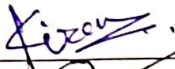

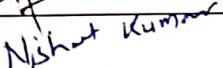


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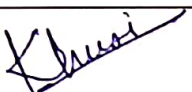
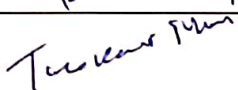



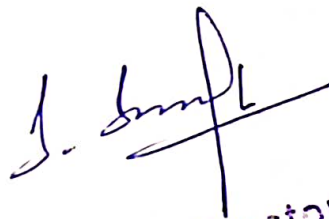
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